

## Annexure - A Application Form

POST NAME: \_\_\_\_\_

To,  
Chief Engineer/Fuel,  
PSPCL, Patiala-147001

Space for recent  
passport size  
photograph. Full  
name of the  
candidate should  
be mentioned on  
the photograph.

01.	<b>FULL NAME: (In Block Letters)</b>				
02.	<b>FATHER'S NAME:</b>				
03.	<b>ADDRESS:</b>	(a) Permanent:			
		(b) Present:			
04.	<b>DATE OF BIRTH:</b> (Attach attested copy of appropriate certificate)	____ / ____ / ____ (Put 'o' before any single digit viz. 05/07/XXXX)			
05.	<b>Age as on 01.01.2024</b>	____ Years ____ month(s) ____ day(s)			
06.	<b>EDUCATIONAL &amp; PROFESSIONAL QUALIFICATION:</b> (Attach attested copy of appropriate certificate)	<b>Exam Passed</b>	<b>Board / University</b>	<b>Year of Passing</b>	<b>% of Marks</b>

07.	<b>CATEGORY:</b> (Put ✓ mark) (Attach attested copy of Certificates in support of SC /BC)	a) General b) Scheduled Caste (SC). c) Backward Caste (BC).			
08.	<b>DATE OF ACQUIRING 1<sup>ST</sup> / 2<sup>ND</sup> CLASS MANAGER'S/OVERMAN/SURVEYO R/MINING SIRDARSHIP CERTIFICATE OF COMPETENCY UNDER THE CMR, 1957/2017</b>				
09.	<b>GENDER:</b>				
10.	<b>NATIONALITY:</b>				
11.	<b>PLACE OF BIRTH</b>				
12.	<b>STATE OF PERMANENT RESIDENCE</b>				
13.	<b>LANGUAGES KNOWN:</b>	Read: - Write: - Speak:-			
14.	<b>E-MAIL ADDRESS:</b>				
15.	<b>MOBILE NO. / CONTACT NO.:</b>				
16.	<b>EXPERIENCE:</b> (Starting with the current Designation / Organization)  (May mention designation wise experience separately in details)	<b>Designation</b>	<b>Organization</b>	<b>From / To</b>	<b>Job description</b>

I hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage my candidature is liable to be cancelled.

Date: \_\_\_\_\_

\_\_\_\_\_  
(Signature of the Candidate)

\* for examinations wherein Grade Points / Grades are assigned, convert to nearest percentage of marks.\*\* may attach extra sheets if required.

Annexure-B

**Specimen copy of Experience Certificate for the posts of Manager / Assistant Manager/ Assistant Manager-Under Manager/Surveyor / Overman/ Mining Sirdar**

GOVERNMENT OF INDIA  
**MINISTRY OF LABOUR AND EMPLOYMENT**  
DIRECTORATE GENERAL OF MINES SAFETY

Certificate of practical experience granted by the Manager / Owner to a candidate for grant of Manager's/Asst. Manager/ Assistant Manager-Under Manager/ Surveyor's /Overman's / Foreman's / Sirdar's / Mate's / Blaster's Certificate of Competency under \*the Coal Mines Regulations, 1957/2017 / \* the Metalliferous Mines Regulations, 1961.

I, \_\_\_\_\_ being the \*Manager / Owner  
of \_\_\_\_\_ (# \_\_\_\_\_) Mine  
belonging to \_\_\_\_\_ do hereby certify that  
Shri / Kumari / Smt. \_\_\_\_\_ \*Son / Daughter / Wife of  
Shri \_\_\_\_\_ (whose signature is appended), worked in the above  
mine  
from \_\_\_\_\_ to \_\_\_\_\_. During \*his/her term of aforesaid work, \*he / she has  
obtained practical experience as detailed overleaf. The duties connected with \*his/her work have involved \*his/her  
continuous attendance at the mine and have been efficiently performed by \*him/her.

I believe \*him/her to be of good character, fit and proper person for grant of certificate of competency.

.....  
.....

(Signature of Manager / Owner with date and office seal)

Manager's Certificate No.

Name of Mine:

Name of Company / Owner:

Post Office:

District

:State:

Pin:

.....  
(Signature of Candidate)

Note:\*Delete whichever is not applicable

Sl. No.	Particulars of practical experience(a)	Place of experience Below ground /Open-cast / Above ground (b)	Period of Practical experience (c)		Total experience		
			From	To	Years	Months	Days
Grand Total							

During the above period	In below ground workings	In open-cast workings	In all
(d) Average Monthly Output (FOR COAL MINE)			
(e) Average Daily Employment (FOR METAL MINE)			

.....  
 (Signature of Candidate)

.....  
 (Signature of Manager / Owner with date and office seal)

Name of Mine:

**Instructions: -**

- (a) (i) Non statutory capacity like general mining / supporting / drilling / blasting / depillaring etc.  
 (ii) Statutory capacity as a Mining Sirdar / Mate / Overman / Foreman / Assistant Manager etc.
- (b) State whether above ground or open-cast or below ground working.
- (c) State specially the period spent by the applicant in different mining operation, or surveying operation as the case maybe, if the employment has not been such as to involve continuous attendance of the applicant at the mine, whether underground or above ground or open-cast and in what capacity.

**Note:** Experience certificates, not issued by or not having the official seal of the Mine Manager / Owner of the mine, shall not be valid.